REPLICATED FORMS

Thank you for contacting the Office of Public School Construction regarding your use of replicated forms. In this era of computers and ever-improving technology, it is often easier for the OPSC's client-school districts, architects and consultants to generate forms which are designed specifically to duplicate an OPSC or SAB form.

Duplicated or "replicated" forms are generally acceptable as application documents in any program the OPSC administers, as long as they adhere to the following guidelines.

1. The replicated form must be as similar to the original as possible in style, page format and general appearance.
2. The replicated form must have the SAB or OPSC form number and date in the upper left corner of the first page. *(See format example above the double lines)*
3. The replicated form must also bear the signature of the district representative, as well as the following statement:

   "I certify that this form is an exact duplicate (verbatim) of the form provided by the Office of Public School Construction (OPSC). In the event a conflict should exist, then the language in the OPSC Form will prevail."

✍ Signature, District Representative Date

If you have additional questions regarding any replicated forms you wish to utilize, please contact your Project Manager for assistance.